



Family Name: \_\_\_\_\_

## 2017-2018 Letter of Intent

\_\_\_\_\_ Yes, I/we will be enrolling my child(ren) for the 2017-2018 school year.

\_\_\_\_\_ No, I/we will not be enrolling my child(ren) for the 2017-2018 school year.

\_\_\_\_\_ I/We am/are uncertain at this time.

Child's name:

Class in Fall 2017:

- 1) \_\_\_\_\_  Toddler  Preschool  Pre-K  Enrichment
- 2) \_\_\_\_\_  Toddler  Preschool  Pre-K  Enrichment
- 3) \_\_\_\_\_  Toddler  Preschool  Pre-K  Enrichment

**Re-registration for current families will begin Wednesday, February 1 through Friday, February 3 from 9:00 am to 4:00 pm. Families enrolling for classes with multiple sections (i.e., AM or PM, 2-day or 3-day, M/T or W/Th, etc.) must register in person at the GGHF main office by February 3. A reminder that class placement is first come, first serve.**

**Registration fee of \$75 per child (\$60 for each additional child) must accompany this letter. Your child is not registered until the fee is received.** You can pay your registration via cash, check payable to GGHF Curious by Nature School, or via credit card in the GGHF office (processing fees will be added).

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*GGHF Curious by Nature School does not discriminate on the basis of race, color, gender or gender identity, religion, sexual orientation, disability, cultural heritage, political beliefs, marital status, or national and ethnic origin in employment or the administration of its admissions programs or policies. When accepting enrollments, no geographical boundaries are observed.*

# 2017-18 Enrollment and Tuition Agreement

Child's Name: \_\_\_\_\_

I/We am/are registering my child for the following session(s):

## 2-day AM Toddler: Mon/Tues

AM only: 9:15 a.m. to 12:15 p.m.

**Age:** Child must be age 2 by Aug. 31.

**Annual Tuition:** \$2,225

**Supply fee:** \$75 annually

## 2-day AM Toddler: Wed/Thurs

AM only: 9:15 a.m. to 12:15 p.m.

**Age:** Child must be age 2 by Aug. 31.

**Annual Tuition:** \$2,225

**Supply Fee:** \$75 annually

## 2-day Preschool: Mon/Tues

AM only: 9:15 a.m. to 12:15 p.m.

**Age:** Child must be age 3 by Aug. 31.

**Annual Tuition:** \$2,250

**Supply fee:** \$110 annually

## 3-day Preschool: Wed/Thurs/Fri

AM only: 9:15 a.m. to 12:15 p.m.

**Age:** Child must be age 3 by Aug. 31.

**Annual Tuition:** Half-day: \$3,300

**Supply fee:** \$130 annually

## 3-day All-Outdoor Pre-K: Tues/Wed/Thurs

AM only: 9:00 a.m. to 12:00 p.m.

**Age:** Child must be age 4 by Aug. 31.

**Annual Tuition:** \$3,700

**Supply fee:** \$150 annually

## 4-day Pre-K: Mon/Tues/Wed/Thurs

AM only: 9:15 a.m. to 12:15 p.m.

PM only: 1:00 p.m. to 4:00 p.m.

Full Day: 9:15 a.m. to 4:00 p.m.\*

**Age:** Child must be age 4 by Aug. 31.

**Annual Tuition:** Half-day: \$4,250

Full day: \$7,425

**Supply fee:** \$175 annually

**\*Full Day and/or 5-day Pre-K option is available on a case-by-case basis**

## 1-day Enrichment: Friday

AM only: 9:15 a.m. to 12:15 p.m.

PM only: 1:00 p.m. to 4:00 p.m.

Full Day: 9:15 a.m. to 4:00 p.m.\*

**Age:** Open to currently enrolled, new, or Kindergarten students ages 2-6. Child must be age 2 by Aug. 31.

**Annual Tuition:** Half-day: \$947.50

Full day: \$1,895

**Supply fee:** \$50 annually

**\*Full Day option is available on a case-by-case basis**

**\*\*If enrolling mid-year, requested start date:** \_\_\_\_\_

1. **Registration fee:** I/We understand that the \$75 registration fee is non-refundable and must accompany my child's completed registration form. This fee is not applied to tuition.

2. *Tuition:* I/We understand that I am responsible for payment of contracted fees, and will pay the annual tuition (*check one of the boxes below*):
- In full by August 1, 2017 (5% savings on annual tuition fees).
  - Half by August 1, 2017 and half by January 1, 2018 (5% savings on annual tuition fees).
  - In 10 monthly installments, due the 1<sup>st</sup> of each month prior to month of attendance, with the first and last month payment due August 1, 2017. The remainder of monthly payments are due on the 1<sup>st</sup> day of each month starting September 1, 2017.
3. *Multiple child discount:* I/We understand that if I am enrolling multiple children (who have the same parent), I will receive a \$20/month tuition discount for each child thus enrolled.
4. *Referrals discount:* GGHF Curious by Nature will discount my total monthly tuition by \$10/month for each student I refer to the school and whom actually enrolls (and remains enrolled). Discounts will be applied in the month following the date the referred student starts attending. Referrals must be documented via the Referral Form for discount to apply. The referrals discount is limited to one discount per referred student. Once one family/person has received credit for a referred student, no additional referrals for that student will be accepted.
5. *Supply fee:* I/We understand that I must pay an annual supply fee due by August 1, 2017, and that this fee is non-refundable even if I leave before the school year is over.
6. *Late payments:* I/We understand that a \$30 late fee will be charged for each late payment.
7. *Non-Sufficient Funds:* I/We understand that a \$30.00 charge is assessed for each Non-Sufficient Funds (NSF) check.
8. *Late pickup fee:* I/We am/are aware of the hours of operation and agree to drop off and pick up my child promptly. I/We understand that if I am late, I will be charged \$25 for every half-hour or portion thereof, that I/we am/are late, starting 10 minutes past the end of my/our child's session.
9. *Snacks:* I/We understand that all parents are responsible for providing snacks (from an approved list) for my/our child's classroom on a rotating basis.
10. *Refunds:* I/We understand that due to the school year planning required for GGHF Curious by Nature School, all fees (tuition, registration, supply) are non-refundable. Even if I/we leave before the end of the month, fees and service charges paid for that month will not be refunded. I/we also understand that I/we do not receive adjustments in tuition fees for holidays or days missed.
11. *Fundraising:* I/We understand that as a nonprofit organization and in an effort to keep tuition fees below our area's average, the school holds one major and several minor fundraisers each year, and that my participation is expected.

12. *Responsibility:* I/We understand that the GGHF Curious by Nature School staff will assume full responsibility for my/our child from the time she/he is signed in by a parent to the time of departure. Only a parent or authorized person will be allowed to pick up my/our child.
13. *Location:* I/We understand that my child will be spending time on the grounds at GGHF Curious by Nature School and adjacent properties within a half-mile of the school.
14. *Release of Student:* I/We understand that if I/we fail to arrange for pick-up of my/our child, and I/we cannot be reached, school staff, within 30 minutes after closing time, or in accordance with state childcare licensing regulations, may release children to the custody of child protective services or other local authorities.
15. *Attendance:* I/We agree to contact the school by 9 a.m. for any reason my/our child will not attend school on a regularly scheduled day.
16. *Illness/Emergency:* I/we understand that if an illness or medical emergency arises, the staff will try to contact me. If I/we cannot be reached and the emergency is such that medical attention is necessary, the staff has my permission to call 911 and my/our child may be taken to the hospital if determined by the EMT staff.
17. *Permission for Participation:* I/We give my/our child permission to fully participate in this program.
18. *Photography:* I/We grant permission for my/our child to be photographed for educational/publicity purposes.  
Yes \_\_\_\_\_ No \_\_\_\_\_
19. *Parent Handbook:* I/We understand that a copy of the Parent Handbook will be given to me, and I/we will abide by the guidelines and policies described within.

I/We understand and agree to the terms in this agreement for enrollment in GGHF Curious by Nature School.

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_